

Indiana DeMolay
Sweetheart



Manual

Indiana DeMolay

Authority

These policies have the approval of the Executive Officer of Indiana DeMolay and are the operating authority for the Sweetheart Program. These policies may be amended and are subject to revision, pending further approval by the Executive Officer.

Introduction

The Sweetheart Manual is presented to assist all participants interested in becoming the State Sweetheart or a Chapter Sweetheart, the members of DeMolay, the Advisory Councils, and the Parents of Sweetheart participants in gaining a better understanding of the Sweetheart program for Indiana DeMolay.

State Sweetheart Purpose and Responsibilities

The purpose of the State Sweetheart will be to promote and support the Order of DeMolay in Indiana throughout the State. It will be the State Sweetheart's responsibility to enthusiastically cooperate with and assist the Executive Officer, the Director of Indiana DeMolay, State Master Councilor and the Sweetheart Director in all of their endeavors for the good of the Order. The State Sweetheart may be asked to help promote leadership, assist in the planning of State activities, membership recruiting for the State and general promotion of the Order.

The State Sweetheart is an important representative of Indiana DeMolay and must always conduct herself in a manner above reproach. Her appearance, speech and conduct can never be questionable. The way this young lady presents herself to the public, while filling her role throughout the State, must always create a respectable and positive impression not only to the Sweetheart Program, but also to the Order of DeMolay.

The Sweetheart Director will be the point of contact for the State Sweetheart and Chapter Sweethearts in all matters relating to the items set forth in this manual. When appropriate, matters will be referred to the Director or Executive Officer of Indiana for his discussion and consideration.

Communication

The State Sweetheart Director and the State Sweetheart take equal responsibility for communicating with each other. They should be in contact at least twice a month so that they can be discussing upcoming events, issues that have arisen, and other planning or logistical items. Before planning any meetings or events, the State Sweetheart will check with the Sweetheart Director for approval, her availability and any other issues. Any and all communications from the State Sweetheart to Active DeMolays and Advisors must be presented to the Sweetheart Director for review and must be approved prior to distribution. The Sweetheart Director will then forward the communications to the Director or Executive Officer for final review and dissemination.

State Sweetheart Participant Qualification

State Sweetheart

These are the official rules of the
Indiana DeMolay State Sweetheart Competition.
PLEASE READ ALL THE RULES CAREFULLY!

1. The candidate must be at least sixteen years of age on or before the first day of Conclave, and not have reached her twentieth birthday on or before the first day of Conclave. She must be unmarried on that date, and remain unmarried during her term of office. She may also not become pregnant. She will resign from her office should she become married or pregnant.
2. All Sweetheart candidates MUST be accompanied by an adult female chaperone that will be responsible for the candidate's behavior and well being at Conclave. There will be NO exceptions! The chaperone must be at least twenty-five years. All chaperones are subject to approval by the Sweetheart Director, Conclave Director and Executive Officer.
3. The candidate must have either registered for or successfully completed the first course of the Leadership Correspondence Course offered by the International Supreme Council and must show proof of completion (or registration) in order to compete.
4. Further information will be mailed to all eligible candidates. If elected, she must be committed to attend the following Indiana DeMolay Conclave as well as various state sponsored DeMolay activities throughout the year.
5. An Indiana DeMolay Conclave registration must be completed for each Sweetheart candidate and chaperone and must be received at the Indiana DeMolay Headquarters prior to the registration deadline. The registration fee and a completion certificate for the LCC course, or proof of registration, such as the enrollment form, must accompany the registration.
6. A State Sweetheart Candidate Information Sheet must be completed for each Sweetheart candidate and received at the Indiana DeMolay Headquarters with her Conclave registration.

Chapter Sweethearts and Chapter Princesses, regardless of age, are invited to attend and participate in the festivities at Conclave, but to be considered for the State Sweetheart Competition, all requirements must be met.

Overall

The State Sweetheart and Chapter Sweethearts should exemplify, at all times, the highest DeMolay ideals of womanhood. The young lady will be under constant observation and must always conduct herself in a lady like manner. She

is neat, well groomed, and sincerely dedicated to the Order of DeMolay. This young lady will learn a great deal and meet many fascinating young men, as well as make lasting friendships.

Elections

The election of the State Sweetheart is by a majority vote of the voting delegates at Conclave. Before voting, each State Sweetheart candidate will give a speech. After the speeches, a DeMolay related question picked from the first LCC and be asked to all State Sweetheart candidates by the current State Sweetheart.

Traveling

The State Sweetheart should make it a point to travel to as many state events as possible. The State Sweetheart will be notified by the Sweetheart Director of any events that she may need to attend.

Mileage for the State Sweetheart will be reimbursed at a rate of 14 cents per mile traveled. The State Sweetheart will be paid mileage for attending State events, Chapter events that she has been invited to, along with any other Masonic event to which she is invited to as State Sweetheart. She will not be reimbursed for attending events of her home Chapter or their activities or the events of other Masonic organizations she may attend.

Apparel

The sash of the State Sweetheart is one that she will keep. It will not be passed on the following year. The tiara and pin of the State Sweetheart are passed from State Sweetheart to State Sweetheart every year. From the time the State Sweetheart is given the sash, pin and tiara to the time she passes it on, they will remain in her care. If, for any reason, the sash, pin or tiara are lost or damaged, it will be her responsibility to replace those items. If the State Sweetheart wishes to keep her tiara at the conclusion of her term, she must replace it with an identical tiara.

Dress Code

You are representing DeMolay and the Sweetheart program. If you are ever in doubt as to whether an outfit is appropriate for an occasion, it probably is not. If there is a question, contact an individual hosting the event (the Chapter Sweetheart, DeMolay members, an Advisor, etc.) or the Sweetheart Director for the appropriate dress code. Bare midriiffs are inappropriate at all times.

The State Sweetheart and Chapter Sweethearts represent DeMolay on the State and Chapter level and can wear their sash and tiara at Job's Daughters and Rainbow events, only when DeMolays are present or with permission from the Sweetheart Director. The sash and tiara of the State Sweetheart, Chapter Sweetheart and Chapter Princess shall only be worn with an appropriate skirt or dress. The sash and tiara may not be worn with shorts, jeans or dress pants.

1. Formal Attire:

- Long or tea length formal dress
- Nylons
- Dress shoes
- State Sweetheart sash and tiara
- Appropriate undergarments

Formal Attire Events:

- Honor Investitures
- Formal State & Chapter functions

2. Semi-formal Attire:

- Dress or skirt
(knee length or longer)
- Blouse
- State Sweetheart sash and tiara
- Nylons and appropriate shoes
- Appropriate undergarments

Semi-formal Attire Events:

- Chapter Meetings
- Visitations
- Dinners/Dances
- Installations

3. Casual Attire:

- Nice Slacks
- Blouse/Sweater
- Appropriate Shoes
- Jeans (when appropriate)
- Appropriate undergarments

Casual Attire Events:

- Chapter Events
- Dinner/Dances
- Fund raising events

4. Sporting Attire:

- Tank Tops
- Jeans/Shorts
- Sweatpants
- T-shirt
- One-piece Swimming Suit
- Tennis shoes or Sandals
- Appropriate undergarments

Sporting Attire Events:

- Social events
- Sporting events
- Traveling
- Picnics

Dating Policy

If in a relationship during her year as State Sweetheart or Chapter Sweetheart, a young lady must refrain from inappropriate public displays of affection. A Sweetheart is not allowed to date any person who is holding an Advisory Council position or an adult volunteer with DeMolay.

This policy does not look upon the dating of a Sweetheart and an active DeMolay as a negative thing. It is something that is a personal aspect of her life, so it needs to remain private. Above all, she is a Sweetheart first and foremost.

A Sweetheart may not become engaged or marry during her term. If the State Sweetheart becomes engaged, marries or becomes pregnant during her term, she will be asked to give up her title and it will be given to the 1st Runner-up.

Leadership Correspondence Course (LCC)

The DeMolay LCC consists of 5 separate courses. Each of these courses is designed to provide a better overall understanding of the Order of DeMolay. Completion of all five courses is not a requirement for participation in the Sweetheart Program; however, all participants of the Sweetheart Program must have registered for or completed the first course before running for State Sweetheart. Applications for the LCC are available by calling the Indiana DeMolay office, or you may talk to your Advisory Council about obtaining an application. Good luck and get started now!

Chaperones

Adult female chaperones are required at most State DeMolay sponsored events, unless told otherwise. Always remember that Mothers/Guardians are welcome at any time, whether you need a chaperone or not.

Chaperones must be a Mother/Guardian, a DeMolay Mom, or a woman over the age of 25. They must exhibit proper attitudes and standards at all times. A chaperone sets an example. Integrity and moral character are a must. Even though it is the chaperone's responsibility to know the girl's whereabouts, it is the girl's responsibility to keep the chaperone informed of her whereabouts at all times.

Conclave

Each young lady will have her own chaperone throughout the duration of Conclave. Please see the State Sweetheart Participant Qualification portion of this manual on page 3 for more information.

During the downtime hours, one chaperone can supervise up to 3 young ladies in the common area of the dorms with the approval of the Sweetheart Director.

All the rules of Conclave will be followed. Violation of the rules can result in the young lady being asked to leave for the remainder of Conclave.

The State Sweetheart will have an opportunity to go to Conclave free of charge. If she sells \$150 or more for the Conclave Souvenir Program, she may

attend at no charge. If she does not meet that minimum, she will have to pay the full Conclave registration price.

The State Sweetheart Chaperone will attend Conclave as a guest of Indiana DeMolay.

“Road” to being a great State Sweetheart

- * SMILE- Everyone likes to see a smile.
- * BE YOURSELF- You were elected because they wanted YOU, not someone else.
- * GET TO KNOW GUYS FROM THE STATE- they elected you. Let them know you care.
- * SPEAK- They know you can talk, so say something! Train yourself to speak (without shouting) so you can be heard. Be prepared to give remarks.
- * ASK QUESTIONS- If you don't know something or are in doubt, ask!
- * LISTEN- Sometimes you are needed to just be a sympathetic ear more than anything. Encourage them to talk to you... show that you care.
- * VOLUNTEER- There is always something you can do. Ask!
- * GET TO KNOW THE ADVISORS- They can help you a lot.
- * HELP- Get involved with your State's projects, dinners, publications, etc.
- * TAKE THE LEADERSHIP CORRESPONDENCE COURSE- The first LCC must be completed by all Chapter Sweethearts and Chapter Princesses before they are eligible to run for State Sweetheart. In addition, it will make your term easier as you learn more about DeMolay's purposes and operation.

Past State Sweethearts of Indiana

| <u>Year</u> | <u>Name</u> | <u>Chapter Representative</u> |
|-------------|----------------------|-------------------------------|
| 1957-58 | Janice Cook | Indianapolis |
| 1958-59 | Judy Blackburn | Reichenbach, Huntington |
| 1959-60 | Connie McCann | J. S. Sprott, Auburn |
| 1960-61 | Christine Kerr | South Bend |
| 1961-62 | Linda Leach | Plainfield |
| 1962-63 | Bonnie Clark | Englewood, Indianapolis |
| 1963-64 | Sandi Short | Castleton, Indianapolis |
| 1964-65 | Connie Frey | Tippecanoe, Lafayette |
| 1965-66 | Sharon Sue Turner | Indianapolis |
| 1966-67 | Debbie Summers | J. S. Sprott, Auburn |
| 1967-68 | April Wieger | G. R. Clark, New Albany |
| 1968-69 | Brenda Jean Sullivan | G. R. Clark, New Albany |
| 1969-70 | Rebecca Ruth Staggs | Sellersburg |
| 1970-71 | Patti Contos | Oriental, Indianapolis |
| 1971-72 | Cindy Dickman | J. S. Sprott, Auburn |
| 1972-73 | Mary Beth Ellis | J. L. McCulloch |
| 1973-74 | Susie Wesemann | Greenwood |
| 1974-75 | Cindy Burk | Union City |
| 1975-76 | Darlene Yarnell | Martinsville |
| 1976-77 | Susan Jo Jones | Pulaski, Winamac |
| 1977-78 | Patsy Hall | Omnes, Greencastle |
| 1978-79 | Rickee Farrell | Valparaiso |
| 1979-80 | Tami Gruhl | Zion, Zionsville |
| 1980-81 | Tami Cheek | J. S. Sprott, Auburn |
| 1981-82 | Dee Dee Barkley | Fort Wayne |
| 1982-83 | Susan Rousseau | Fort Wayne |
| 1983-84 | Tami Fick | Mishawaka |
| 1984-85 | Kelli Dawn Boyce | Greenfield |
| 1985-86 | Tami Wightman | Michigan City |
| 1986-87 | Susan Thomas | Martinsville |
| 1987-88 | Shelley Anne Keltz | J. N. Frist, Clinton |
| 1988-89 | Tracy D. Blasingame | G. A. Breyding, Valparaiso |
| 1989-90 | Christina Hall | J. L. McCulloch |
| 1990-91 | Amy T. McDuffie | Southport, Indianapolis |
| 1991-92 | Leann Gruesbeck | Fort Wayne |
| 1992-93 | Karissa Strunk | Bridgeport |
| 1993-94 | Sally McCammon | J. N. Frist, Clinton |
| 1994-95 | Regan Sefton | Yorkrite, Columbus |
| 1995-96 | Amy Wiess | Fort Wayne |
| 1996-97 | Andrea Decker | Englewood, Indianapolis |
| 1997-98 | Sarah Smith | J. L. McCulloch |
| 1998-99 | Aundrea Hart | |
| 1999-00 | Alicia Brant | J. L. McCulloch |
| 2000-01 | Kelley Rowe | J. L. McCulloch |
| 2001-02 | Mandi Cherry | Prospect, Indianapolis |
| 2002-03 | Kelli Fry | J. L. McCulloch |
| 2003-04 | Emily Jackson | J. A. Raney |
| 2004-2005 | Alexandra Moore | Franklin |
| 2005-2006 | Lisa Goff | J.A. Raney |
| 2006-2007 | Alyssa Lopossa | Raymond P. Foster |

Application

State Sweetheart

1. Name: _____ 2. Date: ____ - ____ -20____
3. Address: _____
4. City and State: _____ 5. Zip: _____
6. Phone: (____)____ - _____ 7. Birthday: _____
8. School Attending: _____
9. Grade: _____

10: Comments: (give a brief description of yourself)

11. References: List two adults who have known you for the past three years.
* Name (Please, NO immediate family members)

Address: _____ Phone: (____)____ - _____

City and State: _____ Zip: _____

* Name (NOT a family member)

Address: _____ Phone: (____)____ - _____

City and State: _____ Zip: _____

I, the parent of the above listed participant, approve of her intention to run for State Sweetheart.

Parent/Guardian Signature: _____

I promise to abide by all the regulations of the Indiana State Sweetheart Program and those set forth in this manual.

Applicant's Signature: _____

This young lady has met all requirements set forth in this manual. I approve of her intention to run for State Sweetheart.

Sweetheart Director: _____